

Brook Green Supply Limited Health and Safety Policy – 2019

Brook Green Supply Limited is committed to ensuring health and safety risks are identified, assessed and managed. We will continue to ensure health and safety standards are maintained and improved in order to reduce and mitigate potential risks to employees within the office premises.

Statement of intent

Our health and safety policy statement is designed to:

- Prevent accidents and work-related ill health in accordance with work activities by maintaining safe and healthy working conditions
- Provide adequate training to ensure that employees are aware of potential risks and hazards within the workplace, and to be competent in dealing with a health and safety risk should one arise
- Implement and inform staff of emergency procedures to ensure efficient evacuations in the case of a health and safety emergency, such as a fire

Arrangements for health and safety

Practical arrangement for ensuring the policy is put into practice include:

- A fully equipped first-aid box located at the reception desk
- Caution signs warning of potential hazards, such as wet floor signs, caution signs on the hot water tap
- Regular staff training to ensure employees are knowledgeable of potential hazards in the workplace, and to be adequately prepared to deal with a health and safety risk should one occur
- Regular fire drills to prepare for an evacuation in the case of an emergency

To ensure health and safety standards are maintained and improved:

Brook Green Supply Limited is committed to ensuring that health and safety standards are upheld by employees through regular training. New and potential risks are identified and reported to the Office Manager in order to ensure health and safety standards are upheld and improved within the workplace.

Third Parties

Our commitment to health and safety applies equally to our third-party suppliers and contractors from whom we expect the highest standards.

To the extent applicable, suppliers and contractors are required to have health and safety policies and procedures in place.

Updating

This health and safety policy will be reviewed regularly and updated where necessary.