Instruction to your bank
to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

Brook Green Supply,
245 Hammersmith Road,
London, W6 8PW

Name(s) of Account Holder(s)

Bank/Building Society Account Number

Branch Sort Code

Name and full postal address of your Bank or Building Society

To: The Manager

Bank / Building Society

Address

Postcode

For any questions or concerns, please contact us:
- creditcontrol@brookgreensupply.com
- 0204 513 3774

Service user number

5	0	9	5	3	5

For Brook Green Supply official use only
This is not part of the instruction to your bank or building society.

Reference (For Brook Green Supply offical use only)

Instruction to your Bank or Building Society:
Please pay Brook Green Supply Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Brook Green Supply and, if so, details will be passed electronically to my Bank/Building Society.

Signatures (s)

Date

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay DirectDebits
- If there are any changes to the amount, date orfrequency of your Direct Debit Brook Green Supplywill notify you 10 days in advance of your accountbeing debited or as otherwise agreed. If yourequest Brook Green Supply to collect a payment,confirmation of the amount and date will be givento you at the time of the request
- If an error is made in the payment of your DirectDebit, by Brook Green Supply or your bank orbuilding society, you are entitled to a full andimmediate refund of the amount paid from yourbank or building society–If you receive a refund you are not entitled to,you must pay it back when Brook Green Supplyasks you to
- You can cancel a Direct Debit at any time bysimply contacting your bank or building society. Written confirmation may be required. Please alsonotify us by email at **support@brookgreensupply.com**.